

A Budget Work Session of the Albemarle County School Board was held on January 24, 2017 at 6:30 p.m., Room 241, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Stephen Koleszar; Dr. Kate Acuff; Mr. Jonno Alcaro; Mrs. Pamela Moynihan; Mr. Jason Buyaki; Mr. Graham Paige; and Mr. Dave Oberg.

**ABSENT:** None.

**STAFF PRESENT:** Dr. Pam Moran, Superintendent; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Mr. Dean Tistadt, Chief Operating Officer; Dr. Matthew Haas, Assistant Superintendent for Organizational and Human Resource Leadership; Mr. Vincent Scheivert, Chief Information Officer; Ms. Lorna Gerome, Director of Human Resources; Ms. Dana Robb, Program Manager for Compensation; Mr. Kevin Kirst, Director of Special Education and Student Services; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item No. 1.1. Call Order.**

Dr. Acuff called the meeting to order at 6:30 p.m.

**Agenda Item No. 1.2. Pledge of Allegiance.**

**Agenda Item No. 1.3. Moment of Silence.**

**Agenda Item No. 1.4. Approval of Agenda.**

Mr. Alcaro offered a **motion** to approve the agenda. Mr. Paige **seconded** the motion, **and the motion passed.**

**Agenda Item No. 2.1. FY 2017/18 Superintendent's Funding Request Work Session.**

Mr. Zimmermann highlighted the budget process for the Board. The presentation included an overview of the budget process, an overview of revenue data, data on per pupil state revenues, an overview of the Superintendent's proposal for expenses, school-based staffing per 100 students, non-school-based staffing per 100 students, a listing of transfers within the budget, an overview of the current funding gap, and an overview of the budget development timeline.

Mr. Buyaki asked about the revenue numbers and when the County has final numbers.

Mr. Koleszar asked if the school division would receive another revenue update prior to the County Executive's budget presentation to the Board of Supervisors.

Mr. Alcaro asked if the school division anticipated receiving an update on State revenue earlier than projected.

Dr. Acuff asked if staff anticipated any change to the VRS acceleration.

Ms. Gerome and Ms. Robb highlighted points for consideration regarding compensation and benefits. Topics of discussion included a summary of market survey analysis and WorldatWork projections, overview of compensation work, current challenges and recommendations regarding compression, an overview of the self-funded health plan, a review of recent actions taken to manage the health program, and planned actions, program changes and wellness initiatives for the coming year.

Mr. Paige asked how changes to deductibles and co-pays would change the take home salary of teachers.

Mr. Koleszar asked if the increase in the health costs is conservative. He also asked if the last plan year was closed.

Mrs. Moynihan asked Ms. Gerome to define compression.

Dr. Acuff asked if there was a way to address compression for food service and transportation workers in the current fiscal year.

Mr. Alcaro asked about the movement of classified hires and whether it was to/from private industry.

Mr. Zimmermann highlighted points for consideration regarding regular education growth in the Superintendent's Funding Request.

Mr. Kirst highlighted points for consideration regarding specialized instructional programs. Topics of discussion included early childhood special education, autism services, behavioral support services, the Virginia Alternate Assessment classroom, the functional skills classroom, the community based instructional program, Post High School, and work-study services at CATEC. In addition, Mr. Kirst shared information on special education growth within the Division, special education staffing requirements, the Children's Services Act, and placement costs.

Mr. Koleszar asked how many of the private day placements are from the Virginia Autism Institute. He also asked if the school division was losing reimbursements if we do not place students in outside programming.

Mr. Foley highlighted points for consideration regarding the Department of Transportation Budget.

Dr. Acuff asked if special education students go to the base school for transportation to the program the student is enrolled in.

Mr. Koleszar asked how the bus replacement cycle is going and about the quality of the fleet.

Mr. Paige asked which schools in the division were special education target schools.

Dr. Acuff asked about the number of openings in the Transportation Department. She also asked how staff covered the work of the positions.

Mr. Buyaki asked about the number of buses on the road versus the number of buses in the fleet.

Ms. Wells highlighted points for consideration regarding ESOL and World Languages.

Mr. Oberg asked if demographics changed because there was a change in the metric.

Dr. Acuff asked where the hundred plus students since September come from.

Mr. Koleszar asked if it made sense to move students from the middle schools where there is a greater population and resource for help.

Dr. Acuff asked how language was support handled at the preschool level.

Mr. Alcaro asked if Ms. Wells would be providing a World Languages update during the budget cycle.

Mr. Koleszar said that he would like to see planning money in the budget for the expansion of the world language programming.

Mr. Alcaro said that he would like to see what planning is taking place to move the students in the Cale immersion program to the middle school level.

Dr. Acuff asked what kind of evaluation is taking place at Cale for the immersion program.

Mr. Zimmermann highlighted points for consideration regarding operational and continuing initiatives. Topics of discussion included the final phased of full-time elementary school nurses, career and college planning software, and learning technology integrators.

Dr. Keiser highlighted points for consideration regarding the Charlottesville-Albemarle Technical Education Center. Topics of discussion included salary and benefit changes in the proposed CATEC budget, an overview of proposed staffing changes, and an overview of the proposed CATEC budget.

Dr. Acuff asked where the 28% increase was mostly located in the budget.

Mr. Zimmermann highlighted points for consideration regarding operational departments – executive services, human resources, division support and planning, fiscal services, transportation services, and building services.

Mr. Zimmermann closed the work session with a review of the budget work session calendar.

**Agenda Item No. 3.1. Other Business by Board Members/Superintendent.**

Mr. Tistadt and Mr. Foley provided the Board with an update on the bus fire that took place while Monticello swim team members were traveling to a meet.

**Agenda Item No. 4.1. Adjournment.**

At 8:34 p.m., hearing no objections, Dr. Acuff adjourned the meeting of the Albemarle County School Board.

---

Chairman

---

Clerk