PAYMENT FOR ADVANCED DEGREES

Teachers

The School Board’s salary schedule for employees paid on the teacher pay scale provides additional stipends for persons who have earned a degree or degrees beyond the bachelor’s level as follows: Master’s; Master’s Plus Thirty (30); and Doctorate. The monetary value of each stipend shall be a percentage of the teacher’s scale base or a dollar amount as specified by the Board. Payment for stipends is contingent on the provision of funding by the School Board in its annual budget.

Administrative/Classified Employees

The Board’s salary schedule for newly hired administrative/classified employees allows that an employee who has earned a degree or degrees beyond the level required for his/her position will be given a financial allowance for this degree/these degrees as part of the base salary when placed on the salary scale. For current administrative/classified employees who earn advanced degrees or degrees beyond the minimum education requirements for the position during the course of employment, the employee may be considered for an “In-range equity adjustment”, per School Board Policy GCBA upon verification that the degree/program has been completed.

Master's Plus Thirty (30) Definition

The: Master's Plus 30” is defined as 30 graduate hours taken after the Master's Degree has been conferred. Someone with two or more Master’s would be compensated as Master’s Plus 30.

Administration of Advanced Degree Stipends/Increases

It is the reponsibility of the employee to request evaluation of degrees and graduate credits by Human Resources. Official printed and sealed transcripts verifying conferral of an advanced degree, graduate credits earned, or completion of program must be received in the Human Resources Department prior to payment of stipends/increases. Payments will begin on the first of the month following the date on which the degree conferred or the beginning of the school year if the degree/program is completed in the summer. It is the employee’s responsibility to have verification of completion of degree/program requirements forwarded to Human Resources. The County is not responsible for back payments in the event that employees fail to forward transcripts or request payment for advanced degrees or graduate credits. Additionally, Human Resources reserves the right to delay payment until all documentation requested by Human Resources is verified and found satisfactory.

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