

PUBLIC COMPLAINTS ABOUT LEARNING RESOURCES

It is the intent of the Board to provide a process whereby members of the community may call to the attention of the staff and the Board those educational materials that the individual or group deems objectionable. The Board will consider objections to educational materials only in the manner set forth in the administrative regulations found with policy INC.

An Albemarle County community member who has a concern about a learning resource will first discuss the concern with staff appropriate to the concern. As outlined in ACPS Board Policy INC, we expect students and parents to start by working with the teacher and /or principal or designee closest to the situation.

In the case of a community member who has a concern about a learning resource, it may be necessary to begin with the Superintendent or designee. After a conference with appropriate staff, if the Albemarle County community member requests the material be withdrawn from use, staff may honor the request if it is determined that such a decision is warranted. If the concern cannot be resolved, the process outlined in ACPS Board Policy INC for students and parents may be used for a community member as well to continue the complaint.

Adopted: July 1, 1993

Amended: April 22, 2004, December 11, 2008; January 14, 2016

Reviewed: January 8, 2015

Legal Refs: Code of Virginia, 1950, as amended, § 22.1-253.13:7.C. 2.
8 VAC 20-720-160

Cross Refs.: IIA, Instructional Materials
IGAH, Family Life Education
INB, Teaching About Controversial Issues
INC, Public Complaints About the Curriculum or Learning Resources
KL, Public Complaints
KQ, Commercial, Promotional, and Corporate Sponsorships and Partnerships

Albemarle County Public Schools

Request for Reconsideration of Learning Resources

Request By: _____

Representing: _____ Myself
_____ Organization or Group (Please identify) _____

Address: _____

Telephone Number () _____

Title or Description of Item: _____

Author or Editor: _____

Type of Material (book/film/record/speaker/software/other (specify) _____

1. Did you examine, review, or listen to this learning resource or presentation in its entirety? Yes No
2. Have you been able to discuss this material with school staff who ordered it or who use it? Yes No
3. Are you aware of the judgment of this material by professional critics?
 Yes No
4. Describe what promoted your concern about the material. Please cite page numbers and/or specific information from the material to support your concerns (attach additional material, if necessary).
5. Does the general purpose for the use of the material, as described by the school staff or in the Albemarle County Public School Division's program objectives, seem a suitable one for you? Yes No

If not, please explain (attach additional material, if necessary).

6. What action(s) would you like to see the school take regarding this material?
- Do not assign it to my child
 - The school should reevaluate the material
 - Other –
- Explain _____
- _____
- _____

7. Are there other materials of the same subject and format that you would suggest for consideration in place of this material? Yes No
- If yes, please identify your suggestions.
- _____
- _____
- _____

Signature

Date

RETURN COMPLETED FORM TO SCHOOL PRINCIPAL