

A Business Meeting of the Albemarle County School Board was held on October 13, 2016 at 6:30 p.m., Lane Auditorium, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Jonno Alcaro; Mr. Stephen Koleszar; Mr. Graham Paige; Mrs. Pamela Moynihan; Dr. Kate Acuff; and Mr. Jason Buyaki.

**ABSENT:** Mr. David Oberg.

**STAFF PRESENT:** Dr. Pamela Moran, Superintendent; Dr. Matthew Haas, Deputy Superintendent; Mr. Vince Scheivert, Chief Information Officer; Mr. Dean Tistadt, Chief Operating Officer; Mr. Jackson Zimmermann, Executive Director of Fiscal Services; Ms. Deb Tyson, Athletic Director of Albemarle High School; Mr. Steve Heon, Athletic Director of Western Albemarle High School; Mr. Matthew Pearman, Athletic Director of Monticello High School; Dr. Pat McLaughlin, Strategic Planning Officer; Ms. Amanda Farley, Senior Assistant County Attorney; and Ms. Jennifer Johnston, Clerk to the School Board.

**Agenda Item No. 1.1. Closed Meeting.** None.

**Agenda Item No. 1.2. Closed Meeting Certification.** None.

**Agenda Item No. 1.3. Call to Order.**

At 6:31 p.m., Dr. Acuff, Chairman, called the meeting to order.

**Agenda Item No. 1.4. Pledge of Allegiance.**

**Agenda Item No. 1.5. Moment of Silence.**

**Agenda Item. No. 2.1. Approval of Agenda.**

Mr. Koleszar offered a motion to approve the agenda. Mr. Alcaro seconded the motion, and the motion passed.

**Agenda Item No. 3.1. Consent Agenda**

- 3.1 Approval of Consent Agenda
- 3.2 Minutes
- 3.3 Century 21<sup>st</sup> Grant FY 16/17
- 3.4 Personnel Action
- 3.5 Exemption from Compulsory Attendance
- 3.6 Connect Church License Agreement for Student Parking next to Albemarle High School
- 3.7 For Approval: Policy Review and Revision
- 3.8 Albemarle High School Cell Tower Proposal
- 3.9 Exemption from Compulsory Attendance
- 3.10 Class Size Report
- 3.11 Draft 2017/2018 Budget Calendar
- 3.12 Legislative Packet
- 3.13 Naming of Simulation Lab at Monticello High School

Mr. Koleszar offered a motion to approve the consent agenda as presented. Mr. Alcaro seconded the motion. Dr. Acuff asked for discussion. Mr. Koleszar asked that on the budget calendar he would like to see a meeting added for a tentative review of the CIP and County Executive budget. The motion passed.

**Agenda Item No. 4.1. Items Pulled from the Consent Agenda.** None.

**Agenda Item No. 5.1. Spotlight on Education.**

Dr. Acuff said that one week from tomorrow, on October 21, African-American Teaching Fellows would be hosting their John E. Baker Legacy Dinner. This annual event makes it possible for the Teaching Fellows to provide scholarships to young men and women of color who want to become teachers in our school division. With the assistance of this impactful organization and its generous donors and staff, we are working to close an opportunity gap that exists across our country—too few teachers of color in our nation’s schools. Tonight, we are focusing on yet another opportunity gap in our nation’s schools—the percentage of students of color who enter STEM-related fields. More than 40 years ago, another organization was established to address this issue—the National Society of Black Engineers. Today the Society has more than 30,000 members with a mission to promote academic excellence, provide scholarships, train leaders and expand access to professional careers. A few years ago, the Society broadened its charter to include high school chapters, and one of its newest chapters, the first in this region of our state, is at Albemarle High School. Although the chapter is at Albemarle, membership is open to students from all of our middle and high schools, regardless of race, color or ethnicity. In fact, Henley and Burley students were among the first to join our new chapter. In preparing for its national convention this year, the Society had the words “Engineering a Cultural Change” on the cover of its magazine. That brings to mind our own Pearl Early, Albemarle High School’s Student Support Specialist - the driving, guiding light in establishing our new chapter that includes support from UVA Engineering students. Pearl received the John Baker Community Service Award a few years ago for her transformational work with students is here this evening to talk about the importance of culture and opportunity and high achievement for students, and she is here to introduce some remarkable young men and women who are members of our Albemarle Chapter. Pearl has her chapter involved in project-based learning, right now around the development of computer apps. One student in particular, Clifford Ayers-Brown, from Henley, is going to share with us the details of his project.

Dr. Acuff then invited Ms. Early and Mr. Ayers-Brown to the podium to speak.

**Agenda Item No. 5.2. Announcements.**

Dr. Moran said that Cale is hosting a Hispanic Heritage Night event tonight.

Dr. Haas said that there is pep rally at Western Albemarle High School tomorrow in support of a student who recently had an amputation due to cancer.

**Agenda Item No. 6.1. Public Comment.**

Mr. Wally Adesena is a teacher. He spoke to the Board about the change in pay date for December paychecks and the lack of communication and input regarding this decision.

**Agenda Item No. 7.1. School Board/Superintendent Business. None.****Agenda Item No. 8.1. Update from High School Athletic Directors.**

Ms. Tyson, Mr. Heon, and Mr. Pearman provided the Board with information on recent developments, advances, and successes in their athletic department programs for students. They also shared current and future opportunities and challenges.

Dr. Acuff asked about the gender participation rate.

**Agenda Item No. 8.2. Introduction to the State of the Division Report**

Mr. Scheivert said that the State of the Division report provides evidence of student success, achievement, and challenges throughout the 2015-2016 school year. Both qualitative and quantitative data has been provided in a new web-based, multimedia format to provide insight into both curriculum and extracurricular activities.

Mr. Koleszar that it is critical for the Board to look at how do we evaluate student achievement.

Dr. Acuff asked if the report included any new analysis from last year.

**Agenda Item No. 8.3. Comprehensive High School Program of Studies, Middle School Elective Offerings.**

Dr. McLaughlin said that the High School Program of Studies (POS) goes through an annual review process to update course offerings and consider program changes. The board is receiving information about proposed new course offerings and course deletions for the 2017-2018 school year and an updated listing of middle school elective offerings. Overall changes to the POS this year are minimal, as the division is working on changes that are more significant to our high school experience with the pending adoption of the Board of Education's Profile of a Virginia Graduate for the 2018-2019 school year.

Mr. Koleszar asked if Cale students, who are now going to be bilingual, are they fifth graders this year. Can the Board expect to see changes to middle school language offerings? Are internship opportunities referenced in the Program of Studies?

Mr. Paige said that there are a lot of middle school electives only offered at Henley Middle School. He asked why they are not offered at the other middle schools.

Mr. Alcaro asked how much influence the Environmental Sciences academy has on the increase of environmental courses/programming.

Dr. Acuff asked if there was an effort to push out more academy type of courses to all students.

**Agenda Item No. 8.4. Break**

There was a break from 7:45 p.m. until 7:55 p.m.

**Agenda Item No. 8.5. Preliminary 2015-16 4<sup>th</sup> Quarter Financial Update and Budget Work Session Guidance.**

Mr. Zimmermann provided the Board with preliminary unaudited numbers are provided for background regarding existing financial conditions as of October 5, 2016. Preliminary audit work begins in October and is typically completed in November. The final June Audited report will be presented to the Board following completion of the audit.

Revenues: ADM was budgeted to be 13,511, actual ADM was 13,282. State revenues collected were approximately \$220K less than projected. Overall revenues were slightly less than budgeted.

Expenses: Compensation and benefits savings \$1.4M than final appropriated. Operational savings are shown on pages 2-3 of the attached report. Final carryover information will reflect actual individual school balances.

Balance of Revenues over Expenses: Reported revenues exceed expenses by \$798,839, however there are ~\$256K in purchase orders that were not received in FY15-16 and will be booked in FY16-17. Reported state revenues collected totaled slightly more than \$45.6M. The School Division appropriated \$1.6M in use of fund balance; however, the expenditure obligations did not require that it be used. Additions to fund balance were anticipated and was the basis for staff's recommendation to create the Health Care Contingency Account (\$1.2M) and the Revenue Contingency Reserve Account (\$500K) from existing FY 15/16 fund balance which is reflected in the Special Revenue Funds Financial Reports (pages 4-5).

Fund Balance: Anticipated ending fund balance is projected to be \$2.8M. Fund balance use in FY16-17 is projected to be \$1.6M. The projected available fund balance in FY16-17 is \$1.2M (0.69% of appropriated budget). Available balances are well below the 2% threshold established by the Board of Supervisors policy on school fund balance.

Mr. Buyaki asked where the funds would come from to cover any shortfall.

Mr. Koleszar asked if enrollment was under projections.

**Agenda Item No. 8.6. FY17/16 Budget Discussion.**

Dr. Moran said that following the Joint Board meeting on Wednesday, October 12, the Board has received and discussed recommendations regarding some aspects of compensation and benefits (85%+ of the Division's overall budget). An additional Joint Board meeting will be on Wednesday, November 9 and will encompass a look at 5-year projections of expenses and revenues. This November meeting will also include a proposal from the County Executive to balance expenses and revenues on a 2-year basis to meet the needs of local government and provide a revenue target for schools. It is unclear at this time if school needs will be met in his proposal. Staff is seeking direction for the School Board's work session on the FY 17/18 budget scheduled for Thursday, October 27.

Mr. Buyaki asked for information on the budgetary impact of increasing class size by one student.

Mr. Koleszar said that he would like to see an initiative to work of alumni outreach.

Dr. Acuff said that she would like to see a list of programs/departments that were cut in previous years.

Mrs. Moynihan said that she would like to see a review of the funds spent on professional development.

Mr. Alcaro said that he would like to see projections for special education students and the costs of those projections.

**Agenda Item No. 8.7. VSBA Policies and Regulations for VSBA Delegate Assembly.**

Mr. Koleszar said that the Virginia School Boards Association (VSBA) Board of Directors approved amendments to the VSBA policies and resolutions that will be submitted to the 2016 VSBA Delegate Assembly for its consideration in November. Earlier this year, Mr. Alcaro agreed to serve as the Delegate and Mr. Buyaki agreed to serve as the Alternate. Mr. Alcaro will represent the Albemarle County School Board at the VSBA Delegate Assembly regarding the proposed revisions of and additions to policies and resolutions and revisions/additions to the by-laws that have been incorporated in the VSBA Delegate Assembly Handbook.

Mr. Buyaki expressed concern about the open-endedness of Proposal 5. He feels that the language needs to be tightened up. Mr. Koleszar asked if Mr. Kirst could provide feedback on the proposal.

Mr. Buyaki asked why the library sciences program is five years versus four years. He asked that staff provide additional information.

**Agenda Item No. 9.1. Other Business by Board Members/Superintendent.**

Mr. Koleszar said that there would be a joint meeting at CATEC on October 18, 2016.

Mr. Koleszar noted that the Office of Management and Budget provide the School Board with budget CDs. He asked staff to let them know that the CDs are not needed given that the budget is maintained online.

**Agenda Item No. 10.1. Closed Meeting.**

At 8:44 p.m., Mr. Koleszar offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 to discuss and consider the evaluation of elementary school principal’s performance, generally and specifically; evaluation of performance of elementary school’s accreditation that will necessarily involve discussion of the performance of specific individuals. No discussion of compensation matters is contemplated. Mr. Buyaki **seconded** the motion, **and the motion passed.**

**Agenda Item No. 11.1. Certify Closed Meeting.**

At 9:07 p.m., Mr. Koleszar offered a **motion** that the School Board certify by recorded vote that to the best of each Board member’s knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Buyaki **seconded** the motion. **Roll was called, and the motion passed by the following recorded vote:**

**AYES:** Mrs. Moynihan; Mr. Alcaro, Mr. Paige, Mr. Buyaki, Dr. Acuff and Mr. Koleszar.

**NAYS:** None.

**ABSENT:** Mr. Oberg.

**Motion carried by a 6:0:1 vote.**

**Agenda Item No. 12.1. Adjournment.**

At 9:08 p.m., hearing no objections, Dr. Acuff adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk