

## SCHOOL VISITORS

Visitors are welcome in the schools as long as their presence is not disruptive. Upon arriving at a school, all visitors must report to an administrative office [and follow applicable sign-in procedures](#). The [School Division](#) expects mutual respect, civility, and orderly conduct [that does not disrupt the learning environment](#) from all individuals on school property and at school events. Unauthorized persons who fail to leave the school grounds or school activity as requested will be considered trespassers. The School Board authorizes the [Superintendent](#) to take all necessary actions regarding the safety, order and preservation of the educational environment on School Board property or at [School Division](#) sponsored activities. Law enforcement may be called to enforce this policy.

Anyone, including students, who enters a school at nighttime without the consent of an authorized person except to attend an approved meeting or service or who enters or remains on any school property, including school buses, in violation of (i) any direction to vacate the property by an authorized individual or (ii) any posted notice which contains such information, posted at a place where it reasonably may be seen, may be prosecuted.

Anyone who wishes to tour the school facility must arrange with and be accompanied by the principal/designee.

### Parents [and](#) [Guardians](#)

Parents [and](#) [guardians](#) are encouraged to visit the schools on scheduled days for conferences with teachers, assemblies, PTA meetings, volunteer service, and other school programs. Noncustodial parents shall not be denied solely on the basis of the noncustodial status, the opportunity to participate in any of the student's school or day care activities in which such participation is supported or encouraged by the policies of the School Board.

### Board Members and Central Office Staff

Periodically, [School](#) Board members and [Central](#) [Office](#) [Staff](#) will visit schools within the division. The purpose of these visits will be to maintain contact with building employees and increase understanding of actual educational practices.

### Registered Sex Offenders

Potential visitors, including parents, who are registered sex offenders, should consult Policy KN, Sex Offender Registry Notification and [Policy KNA](#), Violent Sex Offenders on School Property, before arriving [on](#) [at](#) school property or [school-sponsored](#) [at](#) [school-sponsored](#) activities.

Adopted: July 1, 1993  
Amended: April 22, 2004, December 11, 2008; April 10, 2014; May 14, 2015

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Legal Refs.: Code of Virginia, 1950, as amended, §§ 18.2-128, 18.2-415, 22.1-4.3, 22.1-79

Cross Refs.: DJG Vendor Relations  
KGB Public Conduct on School Property  
KN Sex Offender Registry Notification  
~~KNA Sex Offenders on School Property~~