

ADMINISTRATIVE INTERNSHIPS

The School Board of Albemarle County, Virginia ("School Board") approves of ~~collaborating~~ joining with colleges and universities in training administrative interns ~~in order for the intern to gain experience~~ in school administration ~~so that they will be better able to provide services to the Albemarle County Public Schools ("ACPS") and for the school division to benefit from the services of the intern.~~ The School Board may enter into agreements with institutions of higher learning for the employment of administrative interns in ~~Albemarle County Public Schools~~ the ACPS.

Administrative internship positions will have a limited duration, generally up to two (2), school years. The internship position may be for a period less than twelve (12) months, ~~number of months per year designated for the position may be less than 12.~~ Positions may or may not require a valid license in school administration issued by the Virginia Department of Education.

A regular employee of the ACPS Division who is hired into an administrative internship will be reassigned into a teaching or other position for which the employee qualifies at the conclusion of the internship if another administrative position is not secured.

Pay for administrative interns will be based on their qualifications and whether or not an administrative endorsement, if any, is held. Those Employees holding an administrative endorsement will be paid who do will be paid on in accordance with the Classified Salary Scale; those who do not will be paid on the Teacher Salary Scale, plus a stipend,

Adopted: July 1, 1993
Amended: December 8, 1997
Reviewed: July 8, 2004; May 28, 2015

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